



REGISTRATION

For information about Registrations please contact:



OIC srl
Viale della Giovine Italia, 17 – 50122 Florence, Italy
Tel. +39 055 50.35.370
registrationsiica@oic.it

HOW TO REGISTER

Please note that this is the official SIICA Congress website for registrations and that no other websites, companies or agencies are authorised to sell the registrations/ hotel booking in any way or to contact you directly.

Advance registrations are preferred in order to facilitate planning of the Congress's scientific sessions and social events.

Off-line registrations and requests of pro-forma/invoices sent by email are subject to an **additional € 19,00 for administration expenses.**

Registration

Pre-registration will be accepted **until 19 May 2025. After this date only on-site registrations will be possible.**

INDIVIDUAL REGISTRATIONS

Participants may proceed through our on-line tool:

[REGISTER HERE](#)

FOR ITALIAN PARTICIPANTS:

Coloro che necessitano di una fatturazione diretta alla Pubblica Amministrazione sono pregati di contattare registrationsiica@oic.it prima di procedere con la registrazione online.

GROUP REGISTRATIONS

Please ask for a group account by contacting OIC to registrationsiica@oic.it

REGISTRATIONS FEE

REGISTRATION FEES	EARLY REGISTRATION BY 16 APRIL 2025	REGULAR REGISTRATION FROM 16 APRIL TO 19 MAY 2025	LATE REGISTRATION AFTER 20 MAY 2025
Senior Member SIICA *	€ 200,00	€ 250,00	€ 290,00
Junior Member SIICA _ Under 35 **	€ 100,00	€ 130,00	€ 150,00
Full Non Member SIICA	€ 350,00	€ 410,00	€ 450,00
Non Member SIICA _ Under 35 ***	€ 180,00	€ 196,00	€ 220,00

Registration fees are in Euro (VAT 22% included).

Registration fees will be adjusted according to VAT charge alignment.

* The reduced fee will be applied only to members with regular membership payments.

** The reduced fee will be applied only to members with regular membership payments. Copy of valid document (ID or passport) to certify the date of birth is mandatory to be up-loaded in the on-line platform directly (pdf format is required) during the registration process

*** Copy of valid document (ID or passport) to certify the date of birth is mandatory to be up-loaded in the on-line platform directly (pdf format is required) during the registration process

Delegate registration is mandatory for participation in the scientific sessions and for oral or poster presenters.

Congress registration fee includes:

- Access to all scientific sessions
- Access to the exhibition area
- Coffee breaks
- Congress kit and name badge
- Certificate of attendance
- Abstracts (digital)

Terms of payment and invoice issuing

Payment by Credit card: The following credit cards are accepted: American Express, VISA, MasterCard

We would like to inform you that as of September 14, 2019, the SCA (STRONG CUSTOMER AUTHENTICATION) came into effect, in accordance with the provisions of the European Directive on payment services (PSD2).

As an OIC Group customer, your payments will become even more secure.

To get more information about this, please visit our dedicated page available [here](#)

Payment by bank transfer is accepted up to the late fee deadline of **May 19, 2025**

Cash payment in Euros will be accepted on-site.

Credit cards	The following credit cards are accepted	American Express, VISA, MasterCard
Bank transfer	Account name Bank name Bank Address IBAN SWIFT code	OIC srl Intesa Sanpaolo SpA Viale Matteotti 20r, 50132 Florence, Italy IT85 V030 6902 9010 0000 0010 628 BCITITMM
Charges	Bank transfers must not involve charges for the recipient	
Important information	Please make sure to include your name, surname, and SIICA2025 as the reference on your payment to help us identify your confirmation.	

Invoices:

Invoices with an address in the European Union should be provided with a VAT Number. The invoicing address and VAT number can only be set up during the registration process. Should you have any special requests for the processing of your invoice, kindly let us know when submitting your application.

Any modification to the VAT number or billing address, requested after the invoice has been issued will incur an administrative charge of **€30.00**.

Cancellations and refunds

- Any change or cancellation requests must be officially submitted in writing to OIC to: registrationsiica@oic.it
- Name changes **incur a handling fee of € 50,00 per registration.**
- For cancellations received by **16 April 2025** the paid amount will be refunded with a deduction of 30% that will be invoiced as penalty
- For cancellations received by **19 May 2025** the paid amount will be refunded with a deduction of 70% that will be invoiced as penalty
- No refund will be processed for cancellations received after **20 May 2025**
- Should a delegate not attend the conference, for whatever reasons, no further claims for reimbursement can be made. No refunds shall be offered, where a service is deemed to have begun and is, for all intents and purposes, underway.
- All delegates are urged to take personal travel insurance.

Anyone unable to attend the congress for whatever reason after paying, and/or unable to transfer the registration fee to another person, must cancel his/her registration. The registration fee will be refunded if the request is received prior the above cancellation deadline dates. No refunds shall be offered, where a service is deemed to have begun and is, for all intents and purposes, underway.

Liability disclaimer

In the event of serious, special or unforeseen circumstances beyond its control, OIC shall be entitled to fully/partially cancel or modify the Event, by also changing the dates or access mode (i.e. Hybrid, virtual, etc.).

Please note that in these cases no compensation for any costs or damages incurred as a consequence of such a cancellation or change will be paid by OIC.

All delegates are urged to take personal travel insurance.

Therefore, OIC will not be liable for any theft or damage to property and/or persons caused on site during the Congress, by any factor whatever, unless there has been a fault, intent or deliberate recklessness on the part of OIC.

OIC shall not be held responsible in the event of poisoning or food intoxication during the Event.